

USASA Hall of Fame Policies
as augmented May 16, 2018

SELECTION OF NOMINEES

The USASA Hall of Fame Committee shall be responsible for the nomination and selection of those individuals whose distinguished service to the USASA makes them eligible for induction into the United States Adult Soccer Association's Hall of Fame, using the established criteria listed under "Criteria for Nomination."

The Committee shall invite nominations annually from among the USASA membership.

April 15 shall be the annual deadline for receipt of nominations. Nominations received after that date shall not be considered for induction that year.

The Committee will initially evaluate the nominations received as to whether each nominee meets the established criteria. All nominees who meet the Criteria shall then be considered for induction that year, along with all nominations from the prior two years who were also found to have met the criteria. (That is, once a nominee has been evaluated and classified as having met the Criteria, a new nomination does not need to be submitted for a three-year period - although it may be submitted, particularly if any updated information is included.)

The Committee shall then evaluate the nominees to determine those who are most qualified for induction that year, with the general goal of selecting at least one inductee from each of the (4) categories specified under "Criteria for Nomination" - Administrator, Coach, Player, and Referee. Given the depth of involvement in the game, it is often the case that those nominated often qualify in more than one of the specified categories, and, thus, a secondary category may also be considered.

The maximum number of inductees each year shall be no greater than four individuals. Should the number of qualifying inductees be greater than (8), the Committee shall then rank all qualifying individuals, and make a final determination of those selected for induction based on those rankings.

CRITERIA FOR NOMINATION

To be considered for induction into the USASA Soccer Hall of Fame, candidates shall be nominated as either administrators, coaches, players, or referees, and shall meet the criteria specified for that category. Individuals meeting the qualifications under two or more categories may be nominated for consideration under a single category, using primary/secondary categories, or specifying multiple categories. Length of service criteria may only be waived by the unanimous consent of the selection panel, under extraordinary circumstances.

Administrator candidates shall include persons who have served as officers of national, regional, or state organizations and, in their capacities, have rendered exceptional service to adult amateur soccer over a period of at least ten years. This category also includes those distinct from these capacities that, by their assistance, sponsorship, or other valuable contribution, have furthered the development of adult amateur soccer in the United States.

Coaching candidates shall be those who have served the adult amateur soccer community in a coaching capacity over a period of at least ten years and have a demonstrated record of coaching success at the national, regional, and/or state levels, exhibiting exceptional coaching and teaching ability. Candidates should also have contributed to the promotion and growth of a positive image for adult amateur soccer and its programs.

Player candidates shall have participated at a national level for a minimum period of three years, or at the regional level or equivalent for a minimum period of five years, exhibiting the principles of Fair Play and

respect for other players. Factors to be considered shall include, but not be limited to: participation in State and National cups; and participation in national programs such as the Select Program, Donnelly Cup, Veterans' Cup, etc. Nominees must have also demonstrated a respect for the game in general and for adult amateur soccer specifically during their days as a player.

Referee candidates shall have served the adult amateur soccer community in a refereeing capacity over a period of at least ten years. Factors to be considered shall include, but not be limited to: participation in State and National cups; and participation in national programs such as the Select Program, Donnelly Cup, Veterans' Cup, etc. This category shall also include referee administrative positions, such as instruction, assessment, assigning, and other referee activities within adult amateur soccer.

All nominees shall be considered and chosen on the basis of having made a significant contribution toward the development and advancement of adult amateur soccer at the national or regional level. Candidates may be either active or inactive in adult amateur soccer when nominated, and are eligible after their retirement. Deceased persons, if elected, shall be inducted posthumously.

COMMITTEE SELECTION PROCESS

Committee members other than the Chairman shall be chosen by and from among the membership of the United States Adult Soccer Association's Hall of Fame, selected for two-year terms in alternating calendar years, by a vote of that membership.

With the approval of the Committee, the Chairman of the Committee shall appoint two or more Committee members to serve on an electoral commission each year to monitor the electoral process and the balloting for Committee membership. The balloting shall be conducted in December of each year.

Candidates for Committee membership may be nominated by any USASA member, including any member of the Hall of Fame. Each candidate shall be asked to consent being on the ballot.

The candidate with the plurality of votes for each position shall be elected for a term beginning in January of the following year. In the case of a tie, the current Committee shall select by vote one individual from among those tied.

Should any vacancies in committee positions occur during their terms, those individuals who placed next in line in each region in the number of votes during the last contested election would succeed to any vacant spots for the balance of the vacant terms.

NOMINEE SELECTION PROCEDURE

1. The committee meets by conference call early in the year to review nomination eligibility standards and selection procedures.
2. Eligibility standards
 - a. To be eligible, a candidate must have been nominated in strict accordance with the procedures set forth on the INSTRUCTION PAGE of the NOMINATION FORM that is published on the USASA website.
 - b. To be eligible, a candidate must meet the criteria that are set forth in the CRITERIA FOR NOMINATION INTO THE USASA HALL OF FAME of the NOMINATION FORM that are published on the USASA website.
 - c. Unless chosen for induction, an individual who is nominated for consideration remains a candidate for three (3) consecutive years, including the year of nomination.

3. At its sole discretion, the USASA Hall of Fame Committee will determine whether or not persons who are nominated for consideration meet the criteria.
4. The committee votes by on-line secret ballot to determine whether or not each nominee meets or does not meet the criteria for nomination. The committee uses 75% as a guideline to determine if an individual meets the criteria.
5. All candidate categories (administrator, coaching, player and referee) have equal weight.
6. If a candidate is identified as qualifying for more than one category, then she or he is listed for voting purposes in each of the qualifying categories, not only in the category that is identified as primary.
7. At its sole discretion, the committee may choose to vote only once or more than once in its narrowing-of-candidates process following the initial “criteria” ballot.
8. On-line voting results will be accepted as factual.
9. At its sole discretion, the committee will determine the number of conference calls that it needs to conduct its process.
10. The maximum number of persons that can be selected for induction is four (4), as determined by the Board of Directors, and may be changed in advance by the Board annually.
11. At the conclusion of the selection process, the Committee Chairman will inform the inductees-to-be of their selection.
12. At the conclusion of the selection process, the Committee Chairman will inform nominators of non-selected nominees of their non-selection.

INDUCTION PROCEDURE

- I. Committee chairman opens the ceremony with welcoming comments, historical notes and introduction of the Master of Ceremonies.
- II. Master of Ceremonies “sets the tone” for the event with a combination of light-hearted and serious comments, providing perspective to the importance of the occasion.
- III. For each inductee:
 - a. Master of Ceremonies briefly introduces the inductee with a synopsis of the inductee’s biographical statement that appears in the Induction Program.
 - b. Master of Ceremonies introduces the inductee’s presenter.
 - c. Inductees are given the opportunity to select their own Presenter. If none is so identified, the Committee shall select one from among its membership.
 - d. Preferably with prepared remarks, Presenter introduces the inductee, providing personal insight into the inductee’s history and contributions to adult soccer.
 - e. Inductee is given the opportunity to react to the honor of induction with her/his own remarks.
 - f. A committee member or members present the plaque and gift to each inductee.
 - g. Photograph of inductee, presenter and committee chairman is taken by staff.
 - h. The committee shall provide time guidelines to inductees and presenters.
- IV. Master of Ceremonies concludes with closing comments, thanks the audience for its attention and requests round of applause for all of the inductees.
- V. After conclusion of the dinner, a variety of group photographs of the inductees, USASA President, Committee members, Presenters and family members is taken.
- VI. In the event that a Master of Ceremonies, the Committee Chairman or a specific presenter is unavailable, members of the committee who are present at the event will collectively choose replacement(s) in advance. The replacement person(s) will follow the approved induction procedures.